

**PASSPORT APPLICATIONS WILL BE ACCEPTED FOR
PROCESSING BETWEEN THE HOURS OF
8:00 AM - 3:00 PM**

When applying for your passport at the Office of Register of Probate, please arrive with the following:

- Completed, unsigned DS-11 Application for Passport
- Proof of Citizenship (i.e. certified copy of birth record, previous U.S. passport, naturalization certificate)
- Passport photos
- Photo Identification

If you have not completed an application, we can provide one to you;
it will take approximately 10 minutes to complete the application

If you do not have passport photos, we can take them here. The charge is \$15.00.

All persons applying for a passport must be present – **THIS INCLUDES MINORS**

Passport Fees:

Adult Fee (16 and over)	Passport Book	\$ 130.00	Check/Money Order
	Passport Card	30.00	Check/Money Order
	Waldo Cty. Agent Fee	35.00	
Minor (under 16)	Passport Book	100.00	Check/Money Order
	Passport Card	15.00	Check/Money Order
	Waldo Cty. Agent Fee	35.00	

Routine service: You will receive your passport approximately 10-13 weeks from the date your application is received.

Expedited Fee: Additional \$60.00 per passport application - you will receive your passport approximately 7-9 weeks from the date your application is received.

Express Mail Fee: Please contact the Register's office, (207)338-2780, for current postal rates for this service.

Payment of fees (2 separate types):

U.S. Dept. of State - **check or money order only**

Waldo County Agent fees – cash, check, credit/debit cards:

Visa, Mastercard, Discover & American Express

Credit/Debit card users will be charged a portal fee of 2.5%
(\$1.00 minimum)

**PASSPORT APPLICATIONS WILL NOT BE ACCEPTED FOR
PROCESSING AFTER 3:00 P.M.**