

**WALDO COUNTY COMMISSIONERS COURT SESSION
NOVEMBER 7, 2019**

PRESENT: Commissioners William D. Shorey, Amy R. Fowler, and Betty I. Johnson. Also present were Finance Director/Deputy Director Karen Trussell, Treasurer Peter Sheff, and County Clerk Barbara Arseneau to take minutes.

Call to Order: Commissioner Shorey called the court session to order at 9:00 a.m.

FINANCIAL REPORT:

Present with the Commissioners was and Finance Directory/Deputy Treasurer Karen Trussell, who reported the following:

The County Checkbook balance is \$1,167,976.85.

The Corrections Checkbook balance is \$523,240.54.

County Appropriations:

79% of the 2019 budget has been expended and it could be 83% at this time.

County Revenue:

103.71% of the 2019 County revenue has been received.

Corrections Appropriations:

83% of 2019 budget has been expended and should be 83% expended.

Corrections Revenue:

115.65% of the 2019 Corrections revenue has been received.

TAX ANTICIPATION NOTE:

\$4,800,000.00 has been borrowed from the TAN as of September 17, 2019; \$2,800,000.00 by the County and \$2,000,000.00 by Corrections. There is no more need to borrow from the TAN, and the balance remaining to use is \$500,000.00.

Fifteen (15) of the Towns have paid in full.

****B. Johnson moved, A. Fowler seconded to file the Financial Report. Unanimous.**

WARRANTS:

****B. Johnson moved, A. Fowler seconded to authorize payment of the October 31, 2019 General Fund Accounts Payable warrant including the October 17 and 31, 2019 payrolls in the amount of \$1,916,346.46. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the October 31, 2019 Capital, Active & Restricted Reserve warrant in the amount of \$28,332.43. Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the October 31, 2019 Reentry Accounts Payable warrant including the October 17 and 31, 2019 payrolls in the amount of \$615,337.17 Unanimous.**

****B. Johnson moved, A. Fowler seconded to authorize payment of the October 31, 2019 MCRRC Restricted Reserve in the amount of \$7,166.79. Unanimous.**

K. Trussell notified the Commissioners of two days in November that the Finance Office will open a little later than normal.

SHERIFF'S REPORT:

Lieutenant Matthew Curtis met to report the following to the Commissioners:

1. Deputy David Wight will be moving from full-time to part-time status at the Waldo County Sheriff's Office effective December 7, 2019, with the pay rate going from \$24.94 per hour to \$21.15 (Certified).

****A. Fowler moved, B. Johnson seconded to approve Deputy David Wight moving from full-time to part-time status effective December 7, 2019 with a pay change from \$24.94 per hour to \$21.15. Unanimous.**

2. Brandon Curtis has been chose to fill a full-time Patrol Deputy position for the Waldo County Sheriff's Office effective November 10, 2019.

****B. Johnson moved, A. Fowler seconded to approve the hire of Brandon Curtis as full-time Patrol Deputy at the 2-year pay rate of \$22.47 per hour effective November 10, 2019. Unanimous.**

3. Deputy Anthony Nucolo accepted a full-time permanent slot and is at the Academy. The County received the academy cost from Hancock County when Deputy Mariza Gionfriddo resigned. This will offset the monies due Brunswick PD with the acquisition of Brandon Curtis.

4. Lucas Potts has been chosen to fill a Temporary full-time Patrol Deputy position effective December 22, 2019 at the starting rate of \$21.15 per hour.

****B. Johnson moved, A. Fowler seconded to hire Lucas Potts to fill the Temporary full-time Patrol Deputy position effective December 22, 2019 at the starting rate of \$21.15 per hour. Unanimous.**

5. The hybrid truck will be arriving later than expected because the up-fitter is backlogged. M. Curtis will let the Commissioners know when it arrives and is in use. It will also be a news item as one of the local reporters would like to do a story on it when it starts being used in the fleet.

EXECUTIVE SESSION:

****B. Johnson moved, A. Fowler seconded to go into executive session at 9:16 a.m. for non-public discussion of use of real property as permitted by M.R.S.A. Title 1 §405(6)(c). Unanimous.**

****B. Johnson moved, A. Fowler seconded to come out of executive session at 9:29 a.m. No action was taken.**

FACILITIES REPORT:

Present was Facilities Manager Keith Nealley, who reported the following:

1. The generator needs to be replaced at Aborn Hill Tower because it cannot handle the load and “kicks out”. K. Nealley recommended using that for the Commissioners Courthouse. Nobody is there to monitor that unit, so if it goes down, that would be a problem. To replace it with one of the proper strength would be about \$5,000.00 and the current Facilities budget will handle that.

****B. Johnson moved, A. Fowler seconded to authorize purchasing a new generator for the Aborn Hill Tower as presented at \$5,000.00 from the Facilities Budget.**

TECHNOLOGY CORRESPONDENCE/REPORT:

Present was Jim Arseneau, serving as a temporary IT consultant. He spoke with the Commissioners about the following related to SJ Rollins services having ended on November 1st.

1. SJ Rollins sent a letter stating that they will drop all services at the end of November.

2. J. Arseneau stated that all services will be turned back to Google. During the transition, the County’s email service will be down for a few hours.

3. The County also needs to get off OpenDNS or go back to the Barracuda filters.

4. J. Arseneau has been made aware of questions and confusion about telephone service at the D.A.’s Office. He recalled sending a bid last fall to Dean Jackson, then-District Attorney Jonathan Liberman, and District Attorney-elect Natasha Irving. It appears that nothing was done with it, and the County ended up going with SJ Rollins for the phone work. Consolidated Communications has offered to back with their original quote. The phone systems will then be the same as Probate, with the VOIP phones. This will convert the phone system for about the same cost as it would be for hard lines.

5. It appears that someone signed an internet contract for three (3) years; however there has been a “disconnect” in communication about this. There is equipment at the judicial building that has never been set up. The Internet service is more expensive because SJ Rollins went with Consolidated Communications Jim had recommended Lincolnville Communications to SJ Rollins; however, SJ Rollins chose not to go with them. Consolidated Communications has said they can get the contract down so that it is comparable to Lincolnville Communications and they are willing to honor the current 3-year contract at the lower price.

****A. Fowler moved, B. Johnson seconded to sign the contract with Consolidated Communications for the D.A.’s Market Street (Judicial Building) office for phone service as presented. Unanimous.**

J. Arseneau recommended that the County put a reminder in a file or on a calendar so that when this is getting close to the end of the contract, whoever the County hires as an IT person will know to renew it.

6. Servers: It will be about \$150,000.00 to \$170,000.00 to bring the servers into virtualization. There are 4 servers and 2 servers and storage at the Communications Center. This serves as backup even if one of the buildings disappears. EMA wants to do mapping, but needs the server to do that. This could now be done, has room to grow, and plenty of storage. The Spillman server needs to be transitioned before April. J. Arseneau has discussed the County purchasing 3 servers and 1 storage box, and add the other equipment later if there isn't enough funds to do it at the same time. The drawback is then there isn't the redundancy. This would only save \$50,000.00, and it would run the risk of the equipment changing and not being compatible with what was there. If there are funds now, the IT person could then move it over. This would allow transitioning gradually and cut over as the timing is appropriate. Spillman will need to do about \$15,000.00 worth of work. It would be about 6 to 7 years before servers would need to be discussed again. Now, with virtualization, it would be a software change only. Eventually some of the services could go to the Cloud, but this is difficult in rural areas. Likely there will still be the need for some onsite servers for protection from disaster or other Cloud issues. Redundancy is important in that instance. J. Arseneau said he would come back with more firm figures in a week or so.

7. Windows 10: There was brief discussion about upgrading to Windows 10. The PC's will need to be upgraded by 2022 at the latest. J. Arseneau will come back with firm figures and come back to the Commissioners.

8. Spam Filter: A. Fowler asked why so much spam was getting through since the change in IT companies last year. J. Arseneau explained said that the County email addresses on the web site are no longer encoded. If the County changes back to that, someone will have to take 20 minutes and go through the emails every morning and determine what is spam and not let it through, as well as some newsletters that were obviously not signed up for. The County IT employee will need to do that every morning. Gmail protects spam from the outside, Barracuda protects from employees clicking on from the inside.

9. The County has now contracted with GoDaddy for certificates. He will put a different WordPress web site on and it will be on the County platform. This will be about \$150.00 per year.

10. New iPads for Commissioners: J. Arseneau has talked with the rep about the new iPads and the accessories the Commissioners requested.

CORRESPONDENCE:

1. The Commissioners reviewed District Attorney Natasha Irving's proposal for funding expansion of the D.A's Office into the vacated former Superior Court Clerk space.

****A. Fowler moved, B. Johnson seconded to accept the proposal from the District Attorney to use remaining funds in budget to expand and renovate in the old Superior Courthouse as presented. Unanimous.**

2. The Town of Islesboro Select Board sent a letter of thanks for the Spirit of America Foundation's 2019 Silver distinction award that the Town received from the County.

3. Maine Bicentennial Float Grant for 2020: B. Arseneau said she would send the Commissioners a PDF of the guidelines for applying for this grant, in case they were interested in

Waldo County participating in the Bicentennial Parade that is being hosted by Lewiston/Auburn on May 16, 2020.

4. B. Arseneau briefly reviewed the agenda for the upcoming 2020 Budget Meeting on November 15, 2019.

APPROVAL OF MINUTES:

B. Arseneau requested that the Commissioners approve the minutes from the October 17, 2019 Waldo County Commissioners Court Sessions as presented.

****A. Fowler moved, B. Johnson seconded to approve the minutes from the October 17, 2019 Waldo County Commissioners Court Sessions as presented. Unanimous.**

COMMISSIONERS MISCELLANEOUS BUSINESS:

1. A. Fowler reported that during a recent meeting of Criminal Justice, there was a lot of discussion by the other counties about Waldo County's regionalization efforts with its Jail Facility, including community in various groups, etc. and the importance of counties doing this when it is possible.

NEXT COMMISSIONERS COURT SESSION:

The next regular Commissioners Court Session is scheduled for November 21, 2019 at 1:00 p.m. to review the 2020 Budget.

****B. Johnson moved, A. Fowler seconded to adjourn the court session at 10:50 a.m. Unanimous.**

Respectfully submitted by Barbara L. Arseneau Waldo County Clerk