

**WALDO COUNTY COMMISSIONERS COURT SESSION  
JULY 18, 2019**

**PRESENT:** Commissioners William D. Shorey, Amy R. Fowler, and Betty I. Johnson. Also present was County Clerk Barbara Arseneau to take minutes.

**Call to Order:** Commissioner Shorey called the court session to order at 3:00 p.m.

**FINANCIAL REPORT:**

Present were Deputy Treasurer Karen Trussell. Treasurer Peter Sheff called to say he could not attend. K. Trussell reported the following:

The Finance Office received the Jail Community Corrections Act (CCA) Funding on July 16, 2019 in the amount of \$540,737.65 and has been receipted into the County's General Fund. This amount will be moved to the Jail in the next warrant. This is divided 70/30 between Jail Revenue (\$378,516.35) and the Community Corrections Reserve (\$162,221.30.)

The County Checkbook balance is \$571,739.85.

The Jail Checkbook balance is \$7,337.40.

**County Appropriations:**

52% of the 2019 budget has been expended and it could be 54% at this time.

**County Revenue:**

64.93% of the 2019 County revenue has been received.

**Corrections Appropriations:**

57% of 2019 budget has been expended and should be 54% expended.

**Corrections Revenue:**

5.87% of the 2019 Corrections revenue has been received.

**TAX ANTICIPATION NOTE:**

\$3,850,000.00 has been borrowed from the TAN; \$2,050,000.00 by the County and \$1,800,000.00 by Corrections. The balance remaining totals \$1,450,000.00.

**\*\*B. Johnson moved, A. Fowler seconded to file the Financial Report. Unanimous.**

**WARRANTS:**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the July 11, 2019 General Fund Accounts Payable warrant including the July 11, 2019 payroll in the amount of \$236,568.69. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the July 11, 2019 Capital, Active & Restricted Reserve warrant in the amount of \$9,535.05. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the July 11, 2019 Reentry Accounts Payable warrant including July 11, 2019 payroll in the amount of \$66,071.48. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the July 11, 2019 MCRRC Restricted Reserve in the amount of \$33,231.96. Unanimous.**

#### **SIGNAGE FOR PROBATE RELOCATION:**

Present for this discussion was Register of Probate Sharon Peavey. S. Peavey explained that the sign she sent a picture of was just to go over the entranceway that will be used for Probate Court. The Commissioners agreed that the Probate sign was fine and authorized that S. Peavey purchase the one that would last the longest and was better quality.

The Commissioners noted that the signs on the lawn of the courthouse also need to be changed so that Probate's new address is on it. B. Arseneau said she is still waiting to hear back from the City regarding the addresses for the building now that Probate has moved upstairs, and now that the County will rent out three of the spaces upstairs and one space downstairs. She has emailed and telephoned asking for the information but has not received it as of yet.

#### **COMMUNICATIONS CENTER – NEW HIRES:**

Present with the Commissioners was Communications Director Owen Smith.

1. O. Smith requested authorization to hire Camilla Nicholas as Dispatcher Trainee effective July 29, 2019 at \$17.50 per hour.

**\*\*A. Fowler moved, B. Johnson seconded to approve the hire of Camilla Nicholas as Dispatch Trainee effective July 29, 2019 at \$17.50 per hour. Unanimous.**

2. O. Smith requested authorization to hire Amanda Dewitt as Dispatcher Trainee effective July 30, 2019 at \$17.50 per hour.

**\*\*B. Johnson moved, A. Fowler seconded to approve the hire of Amanda DeWitt as Dispatch Trainee effective July 30, 2019 at \$17.50 per hour. Unanimous.**

#### **CORRESPONDENCE:**

Present to report correspondence was County Clerk Barbara Arseneau as follows:

1. The Sheriff submitted the final signed copy of the MOU between Waldo County and Knox County for the Shared Correctional/Jail Administrator for the County Commissioners' files.
2. B. Arseneau told the Commissioners that she had sent registration information for the 2019 MCCA Convention to all the department heads. She also confirmed with the Commissioners that both the H.R. Director and Assistant Clerk would be working at and attending the convention this year since Waldo County is hosting.
3. The Maine Department of Transportation sent a notice regarding pavement resurfacing in the Town of Unity.

4. A legal firm sent an informational letter soliciting services for finding grant opportunities for county planning. The Commissioners declined.

**APPROVAL OF MINUTES:**

B. Arseneau requested that the Commissioners approve the minutes from the May 20, June 6 and June 7, 2019 Waldo County Commissioners Court Sessions as presented.

**\*\*W. Shorey moved, B. Johnson seconded to approve the minutes from the May 20, June 6 and June 7, 2019 Waldo County Commissioners Court Sessions as presented. Unanimous.**

**PUBLIC COMMENT:**

Nobody came to speak from the public.

**EXECUTIVE SESSION:**

**No longer needed.**

**COMMISSIONERS MISCELLANEOUS BUSINESS:**

1. A. Fowler submitted the Committee Recommendations for MCCA Dues Formula #8, based on the \$186,690.00 as the total amount of membership dues. The Commissioners discussed the formula, the recent Executive Director's recent request for a new contract, and what MCCA offers for services.

**\*\* B. Johnson moved, A. Fowler seconded to adjourn the court session at 4:35 p.m. Unanimous.**

Respectfully submitted by *Barbara L. Arseneau* Waldo County Clerk  
Barbara L. Arseneau