

**WALDO COUNTY COMMISSIONERS COURT SESSION  
JUNE 18, 2019**

**PRESENT:** Commissioners William D. Shorey, Amy R. Fowler, and Betty I. Johnson. Also present was County Clerk Barbara Arseneau to take minutes, and Human Resources Director Lynn Patten.

**Call to Order:** Commissioner Shorey called the court session to order at 1:00 p.m.

**FINANCIAL REPORT:**

Finance Director/Deputy Treasurer Karen Trussell and Treasurer Peter Sheff were present to report the following:

The County Checkbook balance is \$33,735.03.

The Jail Checkbook balance is \$38,329.23.

**County Appropriations:**

44% of the 2019 budget has been expended and it could be 46% at this time.

**County Revenue:**

54.14% of the 2019 County revenue has been received.

**Corrections Appropriations:**

45% of 2019 budget has been expended and could be 46% expended.

**Corrections Revenue:**

3.44% of the 2019 Corrections revenue has been received.

**TAX ANTICIPATION NOTE:**

\$3,150,000.00 has been borrowed from the TAN; \$1,700,000.00 by the County and \$1,450,000.00 by Corrections.

K. Trussell explained that she inadvertently receipted \$564.50 from Knox County for its half of the CritiCall Elite Maintenance that was paid out of the Communications Center operating budget, and should have receipted it into the Capital Reserve. She requested that the Commissioners vote to move that amount from the General Fund to the Communications Equipment Reserve.

**\*\*B. Johnson moved, A. Fowler seconded to transfer funds from the General Fund to the Communications Equipment Reserve in the amount of \$564.50 to account for the receipting of that amount from Knox County for ½ of CritiCall Elite Maintenance paid out of the Communications Center Budget. Unanimous.**

K. Trussell reported that credit card payments are set up and working successfully in both the District Attorney's Office and the Finance Office.

**\*\*B. Johnson moved, A. Fowler seconded to file the Financial Report. Unanimous.**

## **WARRANTS:**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the June 13, 2019 General Fund Accounts Payable warrant including the June 13, 2019 payroll in the amount of \$214,183.12. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the June 13, 2019 Capital, Active & Restricted Reserve warrant in the amount of \$13,331.12. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the June 13, 2019 Reentry Accounts Payable warrant including the June 13, 2019 payroll in the amount of \$59,066.93. Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to authorize payment of the June 13, 2019 MCRRC Restricted Reserve in the amount of \$5,203.30. Unanimous.**

## **FACILITIES REPORT:**

Present was Facilities Manager Keith Nealley, and Register of Probate Sharon Peavey, who reported the following:

1. The work stations were installed last Friday. An electrician was able to finish the last two work stations. Signage will be ordered soon.
2. SJ Rollins has provided a quote to disconnect the computers from the downstairs office to the upstairs offices for \$1,300.00. Two techs would be provided on the moving day of July 29, 2019. There was brief discussion of whether or not there could be margin for error having employees unplugging and plugging the computers back in and whether or not Rollins was really needed. The Commissioners decided to have Rollins physically move it, plug it in and test it. The testing would need to be done either way.
3. Consolidated Communications did a site survey yesterday and there were only a few things needed for the telephone work.
4. The courtroom recording equipment will be moved and set up in the upstairs courtroom.
5. Eastern Maine Remediation came up Thursday, June 13, 2019 to look at the boxes in the Old Jail. K. Nealley reported that they did an excellent job listing the boxes and basic contents.
6. A. Fowler inquired about heating fuel expenditure being high. K. Nealley explained that there is only 1,000.00 for this budget in the first place and it shouldn't be too much higher.
7. B. Johnson inquired about the changes in doors to secure the Probate area from the other rentable offices. K. Nealley said Viking is putting together a quote for that.
8. There was brief discussion of what to name the courthouse now that District Court is no longer in the building. B. Arseneau said she had researched names for former courthouses in the United

States and there were a number of cases where a former courthouse might be called “First Courthouse” or “Old Courthouse.” For example, the Superior Courthouse could be called “Old Waldo County Courthouse” and the former District Courthouse could be called “Second Waldo County Courthouse. This could be very confusing though.

9. Sharon Peavey requested to close the office for two days July 29 and July 30, 2019 in order for movers to come in and move the registry and court furniture, etc. upstairs in the new space.

**\*\*B. Johnson moved, A. Fowler seconded to approve closing the Probate Registry July 29 and 30, 2019 in order to move upstairs to the new office space. Unanimous.**

For the courthouse that the Commissioners and Probate would be staying in, B. Arseneau recommended calling it “Waldo County Commissioners and Probate Courts”. There was some discussion of reversing it since Probate Court would be held upstairs and would be 103 Church Street.

**\*\*A. Fowler moved, B. Johnson seconded to call the former District Courthouse “Waldo County Probate and Commissioners Courts”. Unanimous.**

The Commissioners thanked both K. Nealley and S. Peavey for meeting with them.

#### **SHERIFF’S REPORT AND PERSONNEL CHANGES:**

Present was Lt. Matthew Curtis, who reported the following:

1. Deputy Jordan Tozier is being promoted from Deputy to Detective, with a pay increase from \$23.33 per hour to \$25.66 which was budgeted and has been approved by the Deputies Association. M. Curtis submitted the paperwork to the Commissioners, noting that the promotion will be retroactive to January 1, 2019, as J. Tozier has already been doing that job.

**\*\*B. Johnson moved, A. Fowler seconded to approve the promotion of Jordan Tozier from Deputy to Detective effective January 1, 2019 with a pay increase from \$23.33 per hour to \$25.66. Unanimous.**

2. Deputy Cassandra McDonald is being promoted from Deputy to Corporal. There is some funding for this in the budget, but the Sheriff’s Office has been running it as a temporary position and cycling the officers through it. C. McDonald will become Corporal effective June 23, 2019, with a pay increase from \$22.47 per hour to \$24.76.

**\*\*A. Fowler moved, B. Johnson seconded to approve the promotion of Cassandra McDonald from Deputy to Corporal effective June 23, 2019, with a pay increase from \$22.47 per hour to \$24.76. Unanimous.**

3. Deputy Mariza Gionfriddo has resigned from the Sheriff’s Office.

**\*\*A. Fowler moved, B. Johnson seconded to accept the resignation of Deputy Mariza Gionfriddo effective July 1, 2019. Unanimous.**

The Sheriff’s Office will be asking for reimbursement for Academy Training since Deputy Gionfriddo since she has only been trained for about 2 years. It will be about \$24,000.00. The hiring process is open now.

4. Deputy Wight has requested to change his status from Full-time to Part-time.

**\*\*A. Fowler moved, B. Johnson seconded to approve moving David Wight from Full-time status to part-time effective July 4, 2019 with a change in pay from \$24.94 per hour to \$21.15. Unanimous.**

**EXECUTIVE SESSION – DISCUSSION OF REAL PROPERTY:**

**\*\*B. Johnson moved, A. Fowler seconded to go into executive session at 1:23 p.m. for discussion of real property as permitted by M.R.S.A. Title 1§405(6)(c). Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to come out of executive session at 2:08 p.m. Unanimous.**

No action was taken

**PUBLIC COMMENT:**

No person from the public came to speak.

**CORRESPONDENCE:**

Present to report correspondence was County Clerk Barbara Arseneau as follows:

1. Register of Deeds Stacy Grant sent written notification that part-time employee Anne Marie Sears will be working 35 hours per week for 10 weeks at the regular part-time hourly rate of \$14.88.
2. The Maine Organic Farmers and Gardeners sent a letter asking the County for a donation to assist them with striving for policies that will promote organic agriculture and safeguard Maine farms into the future, and also to sign a petition regarding funding of the Farm Bill. The Commissioners took no action at this time.
3. B. Arseneau asked the Commissioners if they knew of any Waldo County employees retiring who should be awarded a plaque at the MCCA Convention. They were not aware of any new retirees.
4. The Sheriff's Office sent a letter informing the Commissioners that Civil Deputy Frank Gormley resigned from the Sheriff's Office effective May 7, 2019.

**\*\*B. Johnson moved, A. Fowler seconded to accept the resignation of Civil Deputy Frank Gormley effective May 7, 2019.**

**PROBATE UPDATES:**

Present with the Commissioners was Judge Susan Longley, who presented the following: Judge of Probate Susan Longley submitted an extension before her retirement would take place. The letter dated May 17, 2019, stated that her judicial retirement would become effective upon the later of June 1, 2019 or the appointment of qualified successor and successor's taking and subscribing of the oath, as required by the Constitution. The Commissioners accepted this change of date.

**\*\*A. Fowler moved, B. Johnson seconded to accept the extended time before the Judge of Probate would retire as submitted in writing. Unanimous.**

**EXECUTIVE SESSION:**

**\*\*A. Fowler moved, B. Johnson seconded to go into executive session at 2:45 p.m. for discussion of non-public information as permitted by M.R.S.A. Title 1§405(6)(A). Unanimous.**

**\*\*B. Johnson moved, A. Fowler seconded to come out of executive session at 2:53 p.m. Unanimous.**

No action was taken.

**APPROVAL OF MINUTES:**

B. Arseneau requested that the Commissioners approve the minutes from the February 21, 2019 Waldo County Commissioners Court Sessions as presented, with a few typographical errors that had been corrected.

**\*\* B. Johnson moved, A. Fowler seconded to approve the minutes from the February 21, 2019 Waldo County Commissioners Court Sessions as presented. Unanimous.**

**COMMISSIONERS MISCELLANEOUS BUSINESS:**

1. W. Shorey wished to discuss how the test strips for diabetics has been changed in the County's health plan. Those strips were terrible by comparison to the ones he used previously. He said he would like to be credited for the strips that were malfunctioning. He is now on a system that all he has to do is hold an instrument to hold up to a disc that is taped to his arm and it is extremely accurate. The commissioners agreed that it would be good to meet with Malcolm Ulmer to see if there can be some reimbursement for those who are dealing with poor test strips and perhaps see about making the disc system to be more affordable for employees.

2. A. Fowler spoke about the disrespectful way she was treated by several members of the Administrators, Managers and Clerks Association during the most recent Maine County Commissioners Association Meeting. A. Fowler stated that a few of the members behaved in an accusatory manner, this was not the forum for their complaint, and one in particular spoke to her as if he was holding a court session in which he handed out "exhibits" of emails that she had sent. This individual also put a stuffed toy rat on the table and stated that "there is a rat in the woodpile." B. Arseneau stated that she had no idea the association was going to do this and was both appalled and mystified by the way this was handled.

3. A. Fowler asked B. Arseneau and N. Hubbard to find three humorous bowling trophies for the upcoming MCCA Convention bowling game.

**\*\*B. Johnson moved, A. Fowler seconded to adjourn the court session at 3:04 p.m. Unanimous.**

Respectfully submitted by Barbara L. Arseneau Waldo County Clerk  
Barbara L. Arseneau