

**WALDO COUNTY COMMISSIONERS COURT SESSION
APRIL 25, 2006**

PRESENT: Commissioners John M. Hyk (Chairman), Charles G. Boetsch and Amy R. Fowler, Treasurer David A. Parkman, Sheriff Scott Story and County Clerk Barbara L. Arseneau.

SHERIFF'S REPORT:

Sheriff Story informed the Commissioners of the following:

1. Robert Cartier, former Corporal at the Jail, left County employment about six months ago on good terms and has requested to return. After brief discussion about the terms of his return, which included that he be reinstated at the same pay level and seniority level as when he left, the Commissioners voted as follows:

****A. Fowler moved, G. Boetsch seconded approving rehiring Robert Cartier as Corporal at the same capacity as he was when he resigned six months previously. Unanimous.**

2. S. Story asked the Commissioners to approve the hire of two part-time cooks at the Jail. Beth Patten and Brenda Smith were hired as part-time cooks effective April 13, 2006.

****A. Fowler moved, G. Boetsch seconded approving the hire of Beth Patten and Brenda Smith as part-time cooks effective April 13, 2006 at \$10.98 per hour. Unanimous.**

TREASURER'S REPORT:

Treasurer David Parkman reported the following:

1. The County Jail Board budget line has been expended in the amount of 42%, not including the February 28th warrant. D. Parkman expressed concern and wondered if the Commissioners should notify and consult the Budget Committee about how to handle the inevitable overdraft in this line, prior to the summer session in July. D. Parkman predicted that it could seriously overdraw the entire County 2006 budget. S. Story reported that he is above capacity in the inmate population because no other jails can house more inmates at this point. This was making for very tight inmate quarters and difficult conditions, but the staff was handling it well. J. Hyk wondered if an informational packet should be sent to the Budget Committee with the suggestion that they may need to meet in June.

2. D. Parkman expressed concern over the Communications Center over-time budget line, as it was 56% expended already.

3. Probate Court Appointments expenditures looked good at 15% expended.

4. The over-all budget is 28% expended, when it should be 25%. D. Parkman expressed his concern over this at this point in the year. There was brief discussion about several payments that have to be paid up front in the beginning of the year, such as liability insurance and such.

5. D. Parkman reported that the Town of Palermo has been assessed at \$2,220.97 less for the County Tax Assessment due to adjustment of the Town's valuation.

WARRANTS:

D. Parkman read expenditures from the April 14 and April 25, 2006 Restricted and Active reserve accounts, as well as the expenditures for the Regular Warrants.

****G. Boetsch moved, A. Fowler seconded approving payment of the April 14, 2006 Regular Warrant in the amount of \$60,267.79. Unanimous.**

****G. Boetsch moved, A. Fowler seconded approving payment of the April 25, 2006 Regular Warrant in the amount of \$172,062.30. Unanimous.**

****G. Boetsch moved, A. Fowler seconded approving payment of the April 14, 2006 Active and Restricted Reserves in the amount of \$23,487.49. Unanimous.**

****G. Boetsch moved, A. Fowler seconded approving payment of the April 14, 2006 Restricted Reserve Accounts in the amount of \$5,028.18. Unanimous.**

RESERVE PLANNING 2006:

The Commissioners decided felt that they should set the 2006 Reserve Accounts at some point prior to meeting with the Budget Committee.

WARRANTS:

D. Parkman supplied the chart of invoices for the Restricted/Active Reserve account expenditures.

****G. Boetsch moved, A. Fowler seconded paying invoices on the February 14, 2006 Active/Restricted Reserves in the amount of \$42,203.66. Unanimous.**

****G. Boetsch moved, A. Fowler seconded paying invoices on the February 14, 2006 regular warrant in the amount of \$167,344.14. Unanimous.**

****G. Boetsch moved, A. Fowler seconded accepting the Treasurer's Report. Unanimous.**

CORRESPONDENCE:

Present with the Commissioners was County Clerk Barbara Arseneau along with Deputy County Clerk Veronica Spear to take minutes. Correspondence to the Commissioners was as follows:

1. Corrections Officer Mike Hopkins received a pay step increase for Maine Criminal Justice Academy Certification back on March 24, 2006. The Commissioners noted this.
2. The Commissioners reviewed again the request from the Sheriff's Department to add the 24 hours of vacation from 2004 that were left off of Detective Bryant White's vacation leave in 2004.

****A. Fowler moved, G. Boetsch seconded approving the adjustment of adding 24 hours to Detective Bryant White's vacation leave as noted above. Unanimous.**

3. The Maine Association of Counties is requesting a donation of \$100.00 from each County Association to help cover any expenses. The Commissioners had planned on this expenditure and thereby approved sending these dues.

4. The Commissioners received an invitation to the Annual Meeting and Dinner of the Coastal Economic Development Corporation on May 18, 2006 at 6:00 p.m. Neither J. Hyk nor A. Fowler planned to attend. G. Boetsch agreed to attend.
5. The Genealogical Society of Utah sent notice to the Commissioners that they are creating digital copies of selected microfilm collections, including some Waldo County marriage records from 1802-1887, that will be made available to patrons in their library system and to registered users of their website. Because this is a non-profit organization, they will not sell copies of Waldo County's records in any form without the Commissioners' written consent.
6. B. Arseneau informed the Commissioners that Clerk of Courts Terri Curtis and Justice Mills had expressed concern over the proposed rearrangement of the Law Library. Justice Mills was against the changes because she feared that sound would be heard from the Judge's Chambers by whomever was working in the Archive, she was concerned about having two ways to access the Judge's Chambers if this move took place and wanted to be able to keep the tables and chairs near the chambers so that she would not have to walk amid through people upon leaving the chambers in order to hold meetings at the table. B. Arseneau had spoken with Archivist Cheryl Coats and Jason Coats of DRG Specialty Services and had learned that they would not object to keeping the Law Library/Archive situated as they currently had it. The Commissioners felt that as long as everyone was happy, then perhaps the sides of that space could remain unchanged.

FACILITIES REPORT:

Present with the Commissioners was Keith Overlock, who reported the following:

1. **JAIL ROOF BIDS:** Only one bid was received from G. R. Roofing, Co. Inc. with a quote of \$36,250.00 to install a John's Manville BuiltUp Roof, Specification 4GIG according to the County's specifications. It was noted that a portable toilet must be supplied by and for the roofers because of past issues with tracking in tar, etc. on the jail floors and carpets when the workers would use the bathroom.

****A. Fowler moved, G. Boetsch seconded accepting the bid proposal from G. R. Roofing Co., Inc. in the amount of \$36,250.00 and for Facilities Manager Keith Overlock to oversee this project. Unanimous.**
2. K. Overlock reviewed the safety report from Maine Municipal Association and explained what was noted and what had been corrected so far:
 - Leaks in EMA and missing ceiling tiles. K. Overlock explained the structure with a cement floor in the Jail, and a cement ceiling over the EMA department. When there are leaks, it is nearly impossible to figure out where they are coming from. A plumber has been working on these issues. Some of the rotten cast iron pipes have been replaced. The shower leaks and some of the leaks in the kitchen have been resolved.
 - The un-vented chemical area in the Detective's Office is now resolved. The solvents are gone.
 - There were some missing Material Safety Data Sheets for a machine, and now the machine is gone.
 - Areas in Superior Court with low-head entries will be painted with yellow "caution" paint.

- The railing is completed in the Superior Courthouse and looks “great.”
3. DISTRICT COURTHOUSE BOILERS: The expert working on the specifications for the District Courthouse was asked to look at the other boilers in the other buildings, as well. The Jail boiler is reported in excellent shape. The Superior Courthouse boiler could benefit from installation of an electrically operated thermostat. The Commissioners requested that K. Overlock get a quote for this. The specifications for the District Courthouse boilers should be complete this week. K. Overlock commented that it was “worth the money to hire the expert to spec this out.”
 4. DOG PEN-COMM. CENTER PROPERTY: K. Overlock reported that the neighbor’s dog pen has been researched and found to be on the County’s property near the Comm. Center. He suggested writing a letter to the owner informing them that the County will remove it. The Commissioners agreed.
 5. SHERIFF’S ROOF: The County received an estimate from Burgess & Burgess to repair and shingle the Sheriff’s Office roof for \$9,820.00, with an additional charge for shingle disposal at approximately \$500.00, if it is hauled by the County truck. J. Hyk instructed K. Overlock to try to take the expenditure from the Facilities budget, but if necessary, it could come from the Contingency money.

****A. Fowler moved, G. Boetsch seconded authorizing the Sheriff’s Office roof work as quoted above. Unanimous.**

6. K. Overlock informed the Commissioners that there were some old desks he felt should be put in the County auction this year.
7. K. Overlock cautioned the Commissioners that the Superior Courthouse Repair budget line would overdrawn before the end of the year.
8. The Commissioners were informed that State Clerk of Courts Terri Curtis had asked him to haul off and dispose of a large number of law library books. He would be sending the bill to the State.

NATIONAL COUNTY GOVERNMENT WEEK – APRIL 23-29, 2006:

****G. Boetsch moved, A. Fowler seconded signing the National County Government Week April 23-29, 2006 Proclamation as read by County Clerk B. Arseneau. Unanimous.**

EMPLOYEES HONORED:

As part of National County Government Week, Sentiments of Appreciation were awarded to Dispatch Supervisor Patricia Schade and E.M.A. Director Dale Rowley for their outstanding service in the protection of Waldo County citizens.

Also present with the County Commissioners was Communications Director Owen Smith, who explained why the Comm. Center over-time budget had been expended so much. It was due to continued long-term illness, etc. in that department.

O. Smith also reported that \$13,293.00 from the City of Belfast for the 2004 leftover portion of the Homeland Security Grant was to be put toward the North Tower.

MISCELLANEOUS COMMISSIONERS' REPORTS:

The Commissioners did not have any particular business or reports at this time.

FUTURE COMMISSIONERS COURT SESSIONS:

The Waldo County Commissioners Court Session established the following dates for Commissioners Court Sessions:

- ❖ **May 9, 2006**
- ❖ **June 13, 2006**

****G. Boetsch moved, A. Fowler seconded adjourning the meeting at 10:19 a.m. Unanimous.**

Respectfully submitted by *Barbara L. Arseneau*
Waldo County Clerk